



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

"Jefferson County: Responsible government  
advancing quality of life"

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** July 6, 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of July 11, 2016

<b>July 11, 2016 Monday</b>	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
	Parks Committee Meeting & Tour	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>July 12, 2016 Tuesday</b>	Human Services Board	8:30 a.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
	Committee Chair Meeting	5:30 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	County Board	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>July 13, 2016 Wednesday</b>	JCEDC Search Committee	9:00 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
<b>July 14, 2016 Thursday</b>	Finance Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Zoning Board of Adjustment – Site Inspections	10:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Zoning Board of Adjustment – Public Hearing	1:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Brew with a View	5:00 p.m.	Korth Park W8390 Korth Ln, Lake Mills
<b>July 15, 2016 Friday</b>	No Scheduled County Meetings		
<b>July 16, 2016 Saturday</b>	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
<b>July 17, 2016 Sunday</b>	No Scheduled County Meetings		



**University Extension Education Committee Agenda  
Jefferson County  
864 Collins Road, Room 12  
Jefferson WI 53549**

**DATE:** Monday, July 11, 2016

**TIME:** 8:30 a.m.

**Committee Members:** Glen Borland                      Mark Klubertanz  
Peter Hartz    Gregg Patrick  
Lloyd Zastrow

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes for June 13, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Report on WACEC Conference – June 20-21, Wausau, WI
9. Discussion on Jefferson County potentially hosting Farm Technology Days in 2019
10. Update, Discussion and Input on nEXT Generation Model
11. Review of 2016 Department Budget
12. Update on Administrative Assistant Position
13. Update on the Refilling of the 4-H Youth Development Agent Position
14. Update on the Refilling of the CNRED Agent Position
15. Discussion of Monthly Agent Reports – LaVern Georgson, Kathleen Eisenmann
16. Discussion to Identify Future Agenda Topics
17. Adjourn
  - Next Scheduled Meeting: Monday, August 8, 2016

**A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

***“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.***

Parks Committee Agenda  
Jefferson County  
Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549

Date: Monday, July 11, 2016

Time: 9:00 a.m.

Committee members: Foelker, Matt  
Kelly, Mike  
Nass, Steve

Payne, Laura  
Tietz, Augie, Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for June 7, 2016
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on US Bikeways Resolution
9. Discussion and possible action to allow the installation of a return line for a well across county property to service a residence on Lamp Road.
10. Discussion and Possible Action on Pohlman Park Silo
11. Discussion and Possible Action on Illegal Activity at the Jefferson County Dog Park
12. Discussion and Possible Action on Special Use Parks Permit Request at Dorothy Carnes Park July 7, 2017
13. Discussion and Possible Action on Proposed Park Fees for 2017
14. Discussion and Possible Action on Proposed 2017 Parks Budget
15. Parks Tour
  - a. Cappie's Landing – Rock River Access
  - b. Interurban Trail
  - c. Mountain Bike Park
  - d. Blackhawk Island Fishing Wharf
  - e. Glacial River Trail
16. Adjourn

Next scheduled meetings: August, 2016  
September, 2016  
October, 2016

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

JEFFERSON COUNTY FARM DRAINAGE BOARD

Monthly Board Meeting  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

July 11, 2016  
9:30A.M.

*AGENDA*

1. Call meeting to order
2. Drain 41 -- Meeting Regarding Possible Assessment
3. Pay bills
4. Motion to adjourn

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.*

*Special Needs Request*- Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Workforce Development Center**  
**874 Collins Road, Room 103**  
**Jefferson, WI 53549**

**Date: Tuesday, July 12, 2016 Time: 8:30 a.m.**

**Committee Members:**

**Mode, Jim (Chair)**  
**Jones, Dick (Vice Chair)**  
**Kutz, Russell**  
**Tietz, Augie**

**McKenzie, John (Secretary)**  
**Crouse, Cynthia**  
**Schultz, Jim**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the July 12, 2016 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of June 14, 2016 Board Minutes
7. Communications
8. Review of May, 2016 Financial Statement
9. Discuss and Approve June, 2016 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
11. Discussion and Possible Action on New Professional Service Contracts (Child Alt Care, Parenting Class, Respite, and AODA Responsibilities Service)
12. Review of Capital Projects
13. Update on Video Security Cameras
14. Review and Approve Bids for the roof for Lueder Haus (Carpentry by Chris, Pioneer Roofing, Wedl Roofing)
15. Update on ECHO, the Electronic Health Records System
16. Review and Possibly Approve Funding Requests from Public Hearing
  1. Community Dental Clinic - \$7,500
  2. People Against Domestic and Sexual Abuse - \$60,000
  3. Watertown Area Cares Clinic - \$10,000
17. Director's Report
18. Discuss updates from Wisconsin County Human Services Association
19. Discuss potential agenda items for August board meeting
20. Adjourn

Next Scheduled Meetings:

Tuesday, August 9, 2016 at 8:30 a.m.  
Tuesday, September 13, 2016 at 8:30 a.m.

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **Jefferson County Committee Chairs**

## **AGENDA**

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

July 12, 2016  
5:30 p.m.

Borland, Braughler, G. David, J. David, Foelker, Jones, Mode,  
Morris, Nass, Poulson, Reese, Rinard, Ronk, Schroeder, Schultz, Tietz

The Committee Chairs will discuss the following:

1. Review of Board Rules – Chair Responsibilities & Committee & Board Responsibilities
2. Setting Committee Agenda: Development of Processes
3. Discussion of consistent meeting agenda packet
4. Board utilization of technology
5. Update on Task Force assignment reviewing committee structure and board size
6. Discussion of meeting times to accommodate the public & work schedules
7. Committee issues/challenges
8. Discuss topics for future agendas

A quorum of the Jefferson County Board of Supervisors or any committee thereof may be present.  
No county business will be conducted.

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.**

**AGENDA**

**JEFFERSON COUNTY BOARD MEETING**

**July 12, 2016**

**7:00 p.m.**

**Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549**

1. **CALL TO ORDER**
  2. **ROLL CALL BY COUNTY CLERK**
  3. **PLEDGE OF ALLEGIANCE**
  4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
  5. **APPROVAL OF THE AGENDA**
  6. **APPROVAL OF JUNE 14, 2016 MEETING MINUTES**
  7. **PUBLIC COMMENT** (Agenda Items)
  8. **COMMUNICATIONS**
    - a. Treasurer's Monthly Report (Addendum to Agenda)
    - b. Retirement Recognitions
    - c. Zoning Committee – Notice of Public Hearing, July 21, 2016
  9. **ANNUAL REPORTS**
    - a. Child Support – Stacey Jensen
    - b. Emergency Management – Donna Haugom
    - c. Presiding Judge – Randy Koschnick
    - d. Sheriff's Office – Paul Milbrath
    - e. Veterans' Service – Yvonne Duesterhoeft
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **HUMAN RESOURCES COMMITTEE**
    - a. Resolution - Creating a full-time Intake/On Call Worker position and eliminating a full-time Child Protective Services Ongoing Professional I position at Human Services
  11. **INFRASTRUCTURE COMMITTEE**
    - a. Resolution – Accepting bid for Hillside Window Replacement
  12. **PARKS COMMITTEE**
    - a. Resolution – Designating the Glacial Drumlin Trail through Jefferson County as part of United States Bike Route 30
  13. **PLANNING AND ZONING COMMITTEE**
    - a. Report – Approval of Petitions
    - b. Ordinance – Amend Zoning Ordinance
  14. **COUNTY ADMINISTRATOR**
    - a. Resolution - Concerning the Proposed Great Lakes Basin Transportation, Inc. Rail Project
  15. **PUBLIC COMMENT** (General)
  16. **ANNOUNCEMENTS**
  17. **ADJOURN**

**NEXT COUNTY BOARD MEETING  
AUGUST 8, 2016 – 7:00 P.M. - ROOM 205**



864 Collins Road, Room 12, Jefferson, WI 53549

**July 13, 2016 – 9:00 am**

## **JCEDC SEARCH COMMITTEE AGENDA**

### **Board Members**

Chairman: John David – City of Watertown, Vice Chairman: Steve Wilke – City of Lake Mills, Secretary/Treasurer: Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, Pat Cannon – City of Whitewater, Linda Bagley-Korth – Village of Cambridge, Vacant - Village of Johnson Creek, Augie Tietz – County Supervisor, Jim Mode – County, Tim Smith – County Supervisor

- I. Call to Order
- II. Roll Call
- III. Certification of Compliance with Open Meeting Laws
- IV. Approval of Agenda
- V. Public Comment (Members of the public who wish to address the Board on specific items must register their request at this time.
- VI. Convene into closed session pursuant to Wisconsin State Statute Section 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss and select applicants and compensation packages for the JCEDC Executive Director / Glacial Heritage Development Partnership CEO position.
- VII. Reconvene into open session
- VIII. Next Meeting
- IX. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue  
Room 112  
Jefferson, WI 53549

Date: Thursday, July 14, 2016

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair)  
Rinard, Amy  
Hanneman, Jennifer (Vice Chair)

Smith, Timothy (Secretary)  
Jaeckel, George

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for June 14, 2016. (8:30 a.m.)
6. Communication (8:35 a.m.)
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (8:35 a.m.)
9. Convene in closed session pursuant to section 19.85 (1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offer to purchase on foreclosed properties
10. Reconvene in open session (9:15 a.m.)
11. Discussion and possible action on foreclosing on tax delinquent properties (9:15 a.m.)
12. Discussion and possible action on policy and procedure on foreclosed properties (9:20 a.m.)
13. Discussion and possible action on contingency fund transfer for power washing and sealing the outside of the Courthouse (9:30 a.m.)
14. Discussion and possible action on transferring funds from the contingency fund to the Sheriff's Office for the purchase of body cameras. (9:35 a.m.)
15. Discussion and possible action for approval of out of state travel for the Administrator for a conference (9:40 a.m.)
16. Review of the financial statements and department update for May 2016-Finance Department (9:45 a.m.)
17. Review of the financial statements and department update for May 2016-Treasurer
18. Review of the financial statements and department update for May 2016-Child Support
19. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities (9:45 a.m.)
20. Discussion on 2016 projected budget expenditures vs. actual expenditures (9:55 a.m.)
21. Update on contingency fund balance (10:10 a.m.)
22. Set future meeting schedule, next meeting date, and possible agenda items (10:10 a.m.)
23. Payment of invoices (10:10 a.m.)
24. Adjourn (10:30 a.m.)

Next scheduled meetings:    Thursday, August 11, 2016 Regular Meeting  
   Thursday, September 8, 2016 Regular Meeting  
   Monday, September, 19, 2016 Budget Meeting  
   Wednesday, September 21, 2016 Budget Meeting  
   Thursday, September 22, 2016 Budget Meeting  
   Friday, September 23, 2016 Budget Meeting

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***

# JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Don Carroll, Vice-Chair; Janet Sayre Hoeft, Secretary  
Paul Hynek, First Alternate; Aari Roberts, Second Alternate

**PUBLIC HEARING** *BEGINS AT 1:00 P.M. ON JULY 14, 2016 IN ROOM 205, JEFFERSON COUNTY COURTHOUSE*

**CALL TO ORDER FOR BOARD MEMBERS** *IS AT 10:00 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

**SITE INSPECTION FOR BOARD MEMBERS** *LEAVES AT 10:15 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

1. *Call to Order-Room 203 at 10:00 a.m.*
2. *Roll Call (Establish a Quorum)*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Election of Officers*
5. *Approval of the Agenda*
6. *Approval of June 9, 2016 Meeting Minutes*
7. *Communications and Public Comment*
8. *Site Inspections – Beginning at 10:15 a.m. and Leaving from Room 203*  
*V1586-16 – David & Cindy Bernard, N9213 Ash Road, Town of Watertown*  
*V1585-16 – Gary Kincaid/Dean Kincaid Inc & Dean Kincaid Enterprises, near STH 106 and Island Road, Town of Palmyra*
9. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
10. *Explanation of Process by Board of Adjustment Chair*

## NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

**NOTICE IS HEREBY GIVEN** that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, July 14, 2016 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action shall be occur after public hearing on the following:

**V1585-16 – Gary Kincaid/Dean Kincaid Inc & Dean Kincaid Enterprises Properties:** Variance to sanction a proposed 11.567-acre Natural Resource zone south of the Scuppernong River from PINs 024-0516-1622-000 (40 Acres) and 024-0516-1621-000 (28.6 Acres) without 66 feet of frontage on and access to a public road per Section 11.03(d)1 of the Jefferson County Zoning Ordinance and 15.04(c) of the Land Division/Subdivision Ordinance. The proposal is near **State Road 106 and Island Road** in the Town of Palmyra.

**V1586-16 – David & Cindy Bernard:** Variance from Section 11.07(d)2 of the Jefferson County Zoning Ordinance to sanction replacement of a fire-raised shed at 20 feet from the road right-of way at **N9213 Ash Road**. The site is in the Town of Watertown, on PIN 032-0815-1222-001 (1.262 Acre) and is zoned A-3, Agricultural/Rural Residential.

**11. Discussion and Possible Action on Above Petitions**

**12. Adjourn**

**If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

**JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*

Additional information on Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

# brew with a view

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.  
No business will be conducted.

beer. music. food.  
natural beauty.

each event is a benefit for the jefferson co. park system and features legendary wisconsin beer from →



**5 to 8:30 pm**  
hilltop pavilion,  
korth lane,  
lake mills, wi

## june 9

**music:** frogwater  
with their unique sound mix,  
incorporating celtic to delta blues,  
from classical to pop with a  
healthy dose of original material

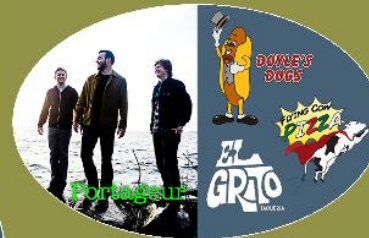
**food carts:**  
flying cow pizza  
el grito taqueria  
ich liebe dich mac-a-cheese



## july 14

**music:** portagru  
fusing variations of blues, country  
& soul; drawing from old tunes,  
distilled down & revitalized, the  
resulting sound is midwest americana

**food carts:**  
flying cow pizza  
el grito taqueria  
dogie's dogs



## august 25

**music:** heartfire  
a wisconsin based band that  
plays a mixture of traditional,  
contemporary & original celtic  
rock music

**food carts:**  
flying cow pizza  
el grito taqueria  
melted grilled cheese





**Lake Ripley Management District Meeting of the Board of Directors  
July 16, 2016  
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (June 18, 2016)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
  - A. Discussion and possible action on Town of Oakland Rain Garden Maintenance
- VII. New Business
  - A. Discussion and possible action on Buoy Placement
  - B. Discussion and possible action on Construction Site Erosion Control Enforcement
  - C. Discussion and possible action on Cost-Share Project Compliance Reviews
  - D. Discussion and possible action on Committee Appointments
  - E. Discussion and possible action on Lake District Preserve Wetland Project
  - F. Discussion and possible action on Outlet Dam Considerations
  - G. Discussion and possible action on DNR Lands for Sale within the Watershed
  - H. Closed Session [as per Wis. Statute §19.85 (1)(g) conferring with legal counsel concerning strategy to be adopted by the body with respect to litigation of cost- share agreement violations]
- VIII. Correspondence/Announcements
- IX. Adjournment